DATA PREPARATION DIGITAL PRINT

General guidelines

To be able to guarantee a quick processing of your order and ultimately a timely workflow we would ask you to please make sure to adhere to the following information about our guidelines in prepress. This enables us to quickly and reliably achieve an optimized printing result for you.

Data formats and application programs

In our Macintosh-oriented workflow, we use the latest versions of the Adobe® CC series.

Send us print-optimized PDFs. When submitting open data, we request all of the associated components (Fonts and placed pictures). However, in this case we ask you to consult us beforehand to avoid possible additional costs.

- The system or document format preferably corresponds to the 1:10 scale. Use scale 1:1 only for a print format of less than 1m2, everything else is to be created proportionally to the final format.
- All subjects require a bleed (min. 1% of the print format). We ask for prior consultation in the case of double-sided productions or added lashes or tabs.
- No use of cut or registration marks or other printing information.
- Pages, page elements and files that are not used must be removed.
- Double pages in layout programs should be avoided.
- All required fonts (printer and screen fonts) must be attached to the documents.
- If possible only use PostScript fonts, TrueType must be vectorized.
- Artificial font styles (shades, outlines, etc.) are to be converted into paths.
- All fonts and pictures included in EPS must be supplied separately.
- In vector-oriented applications, all fonts are generally to be converted into paths / curves.
- No use of non-postscript fill patterns.
- All colors are to be specified in CMYK mode, spot or special colors are to be converted to CMYK.
- Please note: Pantone, RAL and HKS spot colors can only be approximately reproduced.
- After consultation approximate values for PANTONE information will be determined by us.

PRINT

- Pixel-oriented data such as EPS or TIFF must be compressed (EPS with JPG coding, maximum quality, TIFF with LZW compression).

- Do not use image formats such as pict, gif, wmf as well as color spaces such as indexed colors and LAB.

- Avoid embedded color profiles.

Quality assurance

To check the layout, a stand binding printout or a provided control PDF is urgently required.

If special emphasis is placed on matching the color of the original and it is also technically possible, the order must be accompanied by a color-accurate proof. On request and for a charge, we will be happy to print a copy of your data on the original material.

Image resolution

///

Board printing
(acrylic glas, PVC-boards, aluminium composite, etc.)

Scale 1:10
720 dpi

///

Roll printing
(PVC-tarp, Net, etc.)

Scale 1:10
printing area up to 5m min. 720dpi
printing area from 5m – 40m 360 – 720dpi
printing area over 40m min. 180 dpi

High resolution roll printing
(small format usage, adhesive foil, etc.)

Scale 1:10
720dpi or max. 1440dpi

TREVISION

PRINT

Data transmission

Clearly label your data carriers (CD / DVD / etc.) with the job / customer name and be sure to provide a contact person for any queries. Please use only alphanumeric characters and avoid any special characters / umlauts when naming your data. To make it easier for us to assign your data, please use file extensions when naming your files. This applies to your data media as well as to transfers using the following methods:

E-Mail

Basically our FTP service should be used to transfer print data (for details see next paragraph) or via WeTransfer link. Data that is used for dcumentation can of course be mailed as usual. E-mails over 10 MB cannot be received by us, in this case use our FTP service.

FTP-Service

The data which is to be sent must be copied into a folder, which is designated with the job / customer name. Mac data is compressed via Stuffit as .sit or .sea file, Windows PC data via WinZip as a .zip file. Very important is the correct naming of the data (absolute avoidance of special characters / umlauts). In a text file, please give us the information of the program or platform from which the data was generated. Please contact your Trevisions representative to receive your access data on our FTP server.

| **Login details Upload**
External (without VPN)

upload.trevision.at
Username: ebv
PW: 19klm4 | **Login details Upload**
Internal (without VPN)

smb://upload.trevision.at
Username: ebv
PW: 19klm4 | **Login details Download**
Internal (without VPN)

smb://nas003/EBV/
Username: Windows Benutzer
PW: Windows Benutzer |

Important information!

Note that PDF files are closed and print-ready data. Unfortunately, requests regarding changes in content or color cannot be taken into account.

TREVISION

PRINT
Products / Digital Print / **Data Preparation**

Order data

You can send it to us in Excel (XLSX), text (CSV) or XML files. Please make sure that the following information is

included in your files:

- Motif name

- Quantity

- Width

- Height

- Material

- Further processing (assembly)

- Name of the print file

Sample file:

Motif	Quantity	Width	Height	Material	Assembly	Data name
lightbox1	5	2000	3000	Dekotex Standard	rubberlip 14x3mm rundum	lightbox1_2000x3000.pdf

Delivery and billing address(es) can either be included as additional fields in the order data, or they can be specified in the order.

Lists of e.g. delivery addresses can be accepted by us in the same formats as the order data.

TREVISION